

Responsibilities and Accomplishments

- Oversee all literary department activities for a world recognized regional theater with an annual budget of nearly \$11M, including 2 FTE, consultants, interns, and freelance script readers
- Co-Director and project manager of the nationally recognized annual Pacific Playwrights Festival, working cross-departmentally to produce the festival
- Coordinator of all commissioning activity and leads the CrossRoads playwright commissioning and residency program to build community engagement
- Managing between 55-65 commissions at a time, scouting and recommending 8-10 new commissions per year at all levels of experience.
- Successfully dramaturged two-year exploration of local Santa Ana community in conjunction that resulted in multi-media production taking over the Santa Ana Civic Center for two weeks
- Commissioned, developed, and dramaturged world premiere of Tony-nominated and most produced play in American 2018-2019 Season: *Doll's House Part 2*
- Leader in all artistic planning from scouting and programming through production

Skills

Project and Festival Management

- Direct all aspects of Pacific Playwrights Festival from artistic producing to audience building
- Manage and attracting theatre professionals, growing annual attendance from less than 100 to average of 180
- Consistently matching people and skills with needs and problems, such as building creative teams, and matched needs with appropriate talent in organization

Building Narratives

- Demonstrated ability to successfully create cohesive narratives from storytelling and marketing to building relatable stories from raw data
- Brainstorming and giving feedback at all stages of project development from inception to production
- Ability to maintain overview goals and ambitious scope while keeping track of relevant details
- Dramaturg for 4 full productions a year in addition to roughly 20 readings and workshops
- Writing and copy-editing across all communication channels, including grants, newsletter articles, program notes, and marketing materials
- Editor of *Plays from the Pacific Playwrights Festival, Vol 2* and *Complete Plays: Humana 2014*

Communication and Community Building

- Built a national network of artistic talent including: playwrights, agents, actors, directors
- Built and maintained donor relationships
- Created community connections to support many artistic projects
- Maintaining engagement with community groups through project development and beyond

Skilled Administration / Manager

- Budget conscience and creative with solving problems with minimal financial impact
- Cemented PPF within fabric of organization so that employees did not view festival as ancillary or a separate event but instead as part of the mission
- Managed approximately 60 commissions at any given time and annual budget of \$100,000
- Directed Crossroads commission and residency project, budget of \$150,000

Public Speaking

- Regularly speak to audiences of up to 500 people of variety of topics including: talkbacks with actors and artists (2 per production), long-format seminar series (9 events per year), speaking at high level donor events (5 to 10 per year)

Professional Experience

Literary Director

South Coast Repertory; Costa Mesa, CA; April 2015-present

Literary Manager

Actors Theatre of Louisville; Louisville, KY; May 2014-April 2015

Associate Literary Director

South Coast Repertory; Costa Mesa, CA; Nov. 2008-May 2014

Chorus, Dancers, and Supers Assistant

LA Opera; Los Angeles, CA; Aug. 2007-Nov. 2008

Assistant to the Artistic Director; Gala Coordinator

Oregon Contemporary Theatre; Eugene, OR; Oct. 2004-June 2006

Marketing Assistant

University Theatre; Eugene, OR; Sept. 2006-June 2007

Director /Co-founder

Full Frontal Artist Collective, San Diego, CA; Dec. 2002-May 2004

Freelance Dramaturg, Script Reader, and/or Evaluator for organizations including:

- Actors Theatre of Louisville
- Denver Center Theatre
- Oregon Shakespeare Festival
- The Playwrights Center
- The O'Neill Theatre Conference
- PlayPenn
- Native Voices at the Autry
- Mixed Blood Theatre
- National Endowment of the Arts (NEA)
- Literary Manager and Dramaturgs of the Americas (LMDA)
- Network of Ensemble Theatres (NET)
- National New Play Network (NNPN)

A list of dramaturgical projects, including dozens of world premieres, provided on request.

Education

M.A., Arts Administration, Performing Arts Concentration

University of Oregon, Eugene, OR; 2004-2007

- Master's Research: *The Art of Artistic Direction*. Examining the factors involved in creating a theatre season. Interviews with artistic directors combined with an in-depth analysis of programming theatre. Classes including: Marketing for the Arts, Financial Management, Non-Profit Administration, Grant writing, Graphic Design
- Graduate Teaching Fellow, University of Oregon, 2005-2007: Humanities 101, 102, 103
- Arts Bridge Scholar, Spring 2005: Teaching Drama and Art at Kelly Middle School (Grade 6). Created and implemented curriculum: Examining Different Cultures through Masks

B.A., Theatre

University of California, Riverside, Riverside, CA; 1997-2000

- Graduated cum laude in three years for a four year degree